



## **Town of Middlebury**

### **Water Maintainer II Field Distribution**

This is a semi-skilled work in the maintenance of a water distribution system. Work involves performance of manual tasks in maintaining pumping equipment and water distribution lines. Work is completed under the direction of the Water Superintendent.

Work is performed in accordance with established routines, with employees making some field decisions where the decision follows established precedent. Major maintenance decisions are referred to a supervisor. Work requires knowledge that can be readily learned on the job. Work is reviewed in compliance with prescribed maintenance schedules and by direct observation by a supervisor. Work does involve some element of personal risk and unpleasant work conditions.

Position requires possession of a CDL Class B license with the ability to obtain a CDL Class A license within one year from hire. Position also requires the ability to obtain certification from the State of Vermont as an "Operator in Training" within 60 days of employment followed by certification as a Class 3 "Water System Operator" within 2 years.

An excellent pay and benefit package awaits the successful applicant!

Applications may be obtained on-line at [www.townofmiddlebury.org](http://www.townofmiddlebury.org), at the Department of Public Works, or by calling 388-4045. **Submit applications to Crystal Grant at 77 Main Street or via email at [cgrant@townofmiddlebury.org](mailto:cgrant@townofmiddlebury.org).**



Reads, installs, and troubleshoots, water meters, servicing or replacing defective water meters.

Determines quality and quantity of materials and supplies required for maintenance, requisitions material, maintains stock.

Participates in winter snow removal activities as necessary.

Performs routine maintenance on chlorination and fluoridation units, chemical pumps, telemetry transmitters and receivers, hydrants, gate valves, pumphouse motors, centrifugal pumps, etc. Reports need for major repairs to immediate supervisor.

Ensures that safety procedures are followed according to applicable federal, state and town regulations and policies. Attends training as required and scheduled by supervisor.

Performs related work as required.

Position requires that employee remain reachable by telephone or "beeper" during non-work hours as scheduled by supervisor.

#### **Knowledge, Skills and Abilities Required**

Graduation from a standard senior or vocational high school, and two years' utility, public works, or construction experience, preferably involving mechanical maintenance responsibilities and/or construction equipment operation responsibilities.

Knowledge of the materials, methods, and practices essential to general construction and maintenance.

Working knowledge of occupational hazards involved in utility construction, pumphouse operations, use of hand tools, equipment operation, proper safe handling techniques for bulk chemicals OSHA regulations, protocols, and procedures for ensuring a safe work area and appropriate PPE.

Knowledge of trucks and medium-size construction equipment and their care and maintenance. Demonstration of the ability to safely operate all equipment required for this position.

Ability to keep accurate time and material records.

Ability to establish and maintain effective working relationships with the general public.

Ability to perform hard manual labor, including climbing in and out of trench excavations and confined spaces, sometimes under unfavorable weather conditions, including subzero temperatures.

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#### **Equipment Used**

Typical highway and construction equipment used in the maintenance and repair of water systems and related infrastructure, including but not limited to dump truck, loader, backhoe, excavator, street sweeper, chipper, and various hand operated power tools.

**Working Environment and Physical Activities**

Frequently requires bending and stooping; work on uneven ground; lifting and carrying of objects up to 50 lbs; use of both feet for repetitive movements such as operating foot controls; and use of both hands for repetitive movements such as grasping of hand controls, handles, tools, etc.; exposure to moving equipment and machinery; working outdoors in all seasons with marked changes in climate conditions; and exposure to dust, fumes and gases

Occasionally requires squatting; climbing stairs/ladders; reaching above the shoulder level; crouching; kneeling; balancing; and carrying and lifting objects up to 70 lbs.

**Disclaimer**

The information provided in this job description is intended to describe the general nature of this position and is not to be considered a complete statement of duties, responsibilities, and requirements.