

Water Technician I

Town of Springfield, Vermont

Department: Water and Wastewater
Grade: 17 (Pay is \$20.23 - \$27.84 depending on experience)
Full-Time (40 hours per week)
Reports To: Chief Operator - Water

OBJECTIVE/PURPOSE:

The Water Technician is mainly responsible for operations dealing with all aspects of metering water, recording and maintaining flow data as well as routine maintenance of the supply pumping status. The Technician must have the technical skills and physical capabilities necessary to deal with the daily operation of the Water Division.

SUPERVISION RECEIVED:

The Water Technician works under the direction of the Water System's Chief Operator or Assistant Chief Operator. Many of the Technician's duties are routine in nature and are carried out without direct supervision.

SUPERVISION EXERCISED:

The Water Technician may exercise supervision over other division employees for such purposes as instructing proper methods and procedures.

DUTIES AND RESPONSIBILITIES (NOT ALL INCLUSIVE):

- Actively participates in the performance of routine daily checks and recording of water supply pumping stations and all other flow data as necessary
- Assists in the changing of chlorine injection supply tanks.
- Assists with regular maintenance as needed in the water supply pumping stations.
- Responsible for all aspects of water metering such as meter reading, repairs and tests.
- Responsible for taking all required State samples
- Generates reports and daily logs as directed.
- Checks various citizen requests/complaints as assigned.
- May perform, upon request, all duties of a Maintenance Worker I, II and III.
- Participates in emergency repairs of all aspects of the distribution system.
- Assists in maintenance of all materials, apparatus and equipment used by the Water Division.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Proven knowledge and physical capabilities to perform all duties of Maintenance Worker I, II and III.
- Ability to perform strenuous activities and to walk and stand a majority of the working hours.
- Proven knowledge of the full range of functions performed by the division.
- Must have knowledge of the layout of the streets.
- Ability to read and interpret maps used to locate mains, curbs, valves, hydrants, etc.
- Must have good mechanical aptitude.
- Ability to keep accurate records and generate reports as required.

- Must have a knowledge of water pump station operations, or the ability to quickly learn these operations.
- Knowledge of job safety and safe operational procedures for construction functions.
- Must be able to act quickly and correctly in emergency situations.
- Knowledge of materials, methods, equipment and techniques commonly used in the Water Division.

EDUCATION AND EXPERIENCE:

- Must have a High School Diploma or GED with associates courses and experience relating to the Water Division.
- Must possess a valid Motor Vehicle Operator’s License.
- Must be able to acquire a Commercial Driver’s License within one year of hire.
- Vermont Class III Water Certification or higher required.

TOOLS/TECHNOLOGY:

- Hand Tools
- Chain Saw
- Pole Saw
- Trimmers
- Compactor
- Compressor
- Power Tools
- There are too many tools to list; please keep in mind there will be other hand tools and power tools used.

PHYSICAL AND MENTAL DEMANDS:

- Stamina sufficient to withstand harsh weather conditions and occasional unpleasant or undesirable working conditions.
- Occasionally there will be contact with the public.
- Please refer to Page 3 of this Job Description.
- Working overtime is required.

WORK ENVIRONMENT/CONDITIONS:

The Water Technician I, once certified, will be required to work alternate weekends to deal with the daily operations and monitoring of the Water Supply Pumping Stations. The Water Technician I may also be required to be on call for, or to work during hours outside the regularly scheduled work day or week, should circumstance or the Chief Operator or Public Works Director so require.

In accordance with the Federal Fair Labor Standards Act, this is a non-exempt position.

The Water Technician I must submit to a pre-employment drug screening when a conditional offer of employment is made. The result must be negative. Once a Commercial Driver’s License is obtained, the Water Technician I will be subject to random drug and alcohol testing in accordance with Federal Law.

JOB REQUIREMENTS

DESCRIPTION	WEIGHT	TIME
Lifting Requirements – Occasional	80 Lbs.	N/A
Lifting Requirements – Routine	70 Lbs.	N/A
Lifting & Heavy Work Examples:		
Shoveling of Asphalt & Gravel	40 Lbs.	4 – 8 Hours Daily
Running Gravel Compacting Equipment (One person walk behind Machine)	75 Lbs.	4 – 8 Hours Daily
Building Stone Retaining Walls	70 Lbs.	4 – 8 Hours Daily
Duration of Driving Plow Truck		
Duration of Driving Plow Truck	N/A	8 – 16 Hours Daily
Directing Traffic	N/A	4 – 8 Hours
Routine Work:		
Running Chainsaw (w/extended arms)	20 Lbs.	4 – 8 Hours Daily
Running Weed Wacker (w/extended arms)	20 Lbs.	4 – 8 Hours Daily
Pushing Lawn Mower	30 Lbs.	4 – 8 Hours Daily
Feeding Branches into Chipper	50 Lbs.	4 – 8 Hours Daily
Pulling Brush from Road Side	50 Lbs.	4 – 8 Hours Daily
Climbing In and Out of Large Trucks & Heavy Equipment	N/A	Everyday

NOTE: Water Technician I shall be required to be on call for, or to work during hours outside the regularly scheduled work day or work week should circumstances or supervisor so require.

DISCLAIMERS:

- The above information is intended to describe the general nature of this position and should not be considered a comprehensive statement of duties, activities, responsibilities, and requirements. Additional duties, activities, responsibilities, and requirements may be assigned, with or without notice, at any time.
- This job description is neither an employment contract nor a promise of work for any specific length of time.

This is a non-exempt, Union position with an excellent benefits package. Applications and a complete job description can be found at <https://springfieldvt.govoffice2.com/jobs>. Apply at the Human Resources Office, 96 Main Street, (802) 885-2104 (tosh@vermontel.net). Equal Opportunity Employer.