



Anticipated Start Date 8/21/2023

Job Description

Title: Wastewater Treatment Plant Operator

Department: Department of Public Works

Nature of work: Work involves the operation and maintenance of the Town's Wastewater Treatment Plant, collection system and pumping facilities. Performs plant operator work which includes the operation of equipment and the ability to perform a variety of manual tasks required in the operations of the Wastewater Treatment Plant and pumping facilities. Performs related work as required in the Utilities Division. Performs testing for compliance of State and Federal monitoring of the operations of wastewater systems and performs normal tests to maintain the efficient operation of Water Pollution Control Plant facilities. Performs related work as required, including skilled work in the preventative maintenance and repair of equipment in the Wastewater Treatment Plant and pumping facilities including building and structure maintenance and repairs.

Work Schedule: Monday – Friday, 40 hours per week. On-call duty hours, including weekend rotation and overtime, as required. On-Call duty requires residency in Brattleboro or an agreed upon boarding town; residency may be relieved when special circumstances exist justifying residence outside of town or bordering towns.

Wage: FY'24 Step 1 \$25.48 per hour. (anticipated wage)

Supervision Received: Receives general supervision from the Chief Operator while exercising considerable independent judgment while performing his/her assigned duties. Work is subject to review during progress and upon completion

Supervision Exercised: Exercises supervision over limited personnel on special assignments.

Essential Responsibilities:

- Performs tasks required in the operation, preventative maintenance, repair, and adjustment of all equipment and all structures involved in the operations of the Pollution Control Plant and the system pumping stations. Maintains repair and maintenance records on all equipment involved in plant and pumping stations.
- Performs tasks required for the general upkeep of all Plant structures and grounds, such as painting, snow removal, grass and brush cutting, and janitorial duties.

- Responsible for minor electrical systems, air systems, pumps, mechanical equipment, hydraulic systems, and chlorination systems.
- Performs laboratory testing of wastewater system for State and Federal compliance and to monitor normal operation of wastewater facilities. Keep appropriate records pertaining to laboratory testing.

Non-Essential Duties and Tasks: *The responsibilities and duties listed above are examples of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

Competencies Needed:

We will consider any combination of relevant work experience, volunteering, education, and transferable skills a qualifying, unless specifically stated as required.

- Graduation from high school or any combination of schooling and in-service training and experience.
- Experience with machinery such as motors and pumps that are used in a pollution control plant.
- Ability to perform a variety of manual tasks required in the performance of duties.
- Minimum of Vermont Level I Pollution Abatement Facility Operator license required after one year of employment.
- Knowledge of and ability to learn purposes of common construction and maintenance tools and equipment.
- Able to maintain basic accurate records of work performed.
- Ability to communicate effectively with public, elected officials and other government agencies.
- Able to establish and maintain effective working relationships with employees, other departments, and the public.
- Must be able to communicate effectively verbally and in writing.
- Must be able to work effectively in the absence of close supervision.
- Must be able to learn and retain instructions, policies and procedures and continue to learn new methods and stay current within field.
- Ability to actively support Town diversity, equity, and cultural competency efforts within stated job responsibilities and work effectively across diverse cultures and constituencies.

Work Environment: Regularly required to use hands, handle, feel or operate objects, tools, or controls and reaching. Frequently required to stand; talk or hear; walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell. The noise level in the work environment can be loud. Frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities, works in outdoor or indoors as required, working near moving mechanical parts and is occasionally exposed to fumes and risk of electrical shock. Laboring duties for eight hours or more per day. The employee may be required to work early morning, or weekend hours dependent on workload factors in addition to normally scheduled work hours.

Union Status: Union represented by United Steel, Paper & Forestry, Rubber, Manufacturing, Energy, Allied Industrial, & Service Workers International Union Local #944; new hires are on a 1-year probationary period from date of hire or transfer.

FLSA Status: Non-Exempt Employee (hourly).

The Town of Brattleboro is committed to diversity, equity, and inclusion. We strongly encourage people of color, people with disabilities, LGBTQIA+ applicants, and people from other underrepresented groups to apply, recognizing and respecting those diverse perspectives and experiences are valuable to our team and essential to our public service.