Dear NAME,

I am YOUR POSITION at FIRE DISTRICT. I am writing to you to request that a portion of funding from the American Rescue Plan Act (ARPA) received by TOWN be allocated to FIRE DISTRICT for needed infrastructure improvements.

DESCRIBE FIRE DISTRICT: services, location, history, number of people served, types of users, any significant users (nursing homes, schools, downtown business, etc.), fire protection

For the purposes of ARPA funding, fire districts are considered special-purpose units of local government and will not receive ARPA funding allocations; however, according to guidance from the US Treasury Department, a state or local government may transfer funds to a special-purpose unit.

We are asking that you transfer $DOLLAR AMOUNT of ARPA funds to the FIRE DISTRICT for infrastructure projects. DESCRIBE INFRASTRUCTURE NEEDS AND ANTICIPATED COSTS

The American Rescue Plan funds provide a once-in-a-generation opportunity to modernize water and sewer infrastructure at no cost to local residents. Vermont did budget $120 million of state-allocated ARPA funds for clean water. The majority of this money, however, is designated for new projects rather than upgrading existing infrastructure. This budget will not help meet the current needs of our utility.

There is the possibility that a federal infrastructure bill could provide funds for specific water-related projects such as replacing lead service lines. But as there are many unknowns about whether an infrastructure bill will be passed and what it may contain, we would be wise to strategically invest the funding we have now in the places it is needed most.

Thank you for considering this proposal. Please contact me with any questions.

Sincerely,

YOUR NAME