**TOWN OF BENNINGTON**

**JOB DESCRIPTION**

**Position Title: Public Works Department**

**Sewer Division - Operator**

**Position Code:**

**Date of Description: February 2020**

**JOB SUMMARY**

Thisis a union position. The principal function is the performance of duties in the operations of a secondary sewage treatment plant, which includes a sludge dewatering facility and maintenance of the collection system. This position works under the direct supervision of the Sewer Division – Chief Operator / Working Foreman and/or Assistant Chief Operator.

**DUTIES AND RESPONSIBILITIES**

The Sewer Division - Operator shall:

1. Perform duties including, but are not limited to, facility repair and maintenance, systems repair and maintenance, lab work where applicable, building and grounds maintenance, and all associated equipment maintenance.

2. Perform all operating functions at the Wastewater Treatment Facility.

3. Perform such other work as the Public Works Director, the Assistant Public Works Director, Sewer Division – Chief Operator / Working Foreman, and/or Assistant Chief Operator deem necessary.

4. Take individual responsibility for working in a safe manner and adhere to, and comply with, all Town policies.

**SKILLS AND EXPERTISE**

The Sewer Division - Operator shall:

1. Possess a high school diploma or equivalent. Technical College desired.

1. Be, or be able to obtain within 24 months, a Grade 1 Vermont Wastewater Certification.

3. Be flexible and able to easily handle varying work assignments.

4. Possess the ability to read, record and understand figures, learn plant operations and read and understand simple blueprints, regulations, guidelines and operations materials.

5. Be able to excel in a team oriented, customer driven environment.

6. Perform work outside of plant operations on the collection systems including manhole and pipe line repairs and other work deemed necessary.

7. Possess a valid driver's license maintained in good standing with 2 years of driving experience. A Commercial Driver’s license, Class B must be obtained within six (6) months of employment.

**PHYSICAL REQUIREMENTS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The Sewer Division - Operator shall be able to:

1. Use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.

2. Frequently stand; walk; talk; hear; sit; bend; climb to a height of 40' and balance; stoop, kneel, crouch, or crawl; and smell.

3. Frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds.

4. Use specific vision abilities which include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and is occasionally exposed to wet and/or humid conditions. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, risk of electrical shock, and vibration. The employee is frequently exposed to toxic or caustic chemicals.

The noise level in the work environment is usually moderately loud.

**SELECTION GUIDELINES**

Formal application, rating of education and experience; oral Interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor Employee

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